

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

Thursday, April 28, 2016

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:00 am by Jay Skutt.

2. Roll Call.

Present: Dr. Paul Swanson, Janie McBride, Jay Skutt, and Gail McGrath.

Absent: Eric Bugna, MD, Lucie Kreth

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, Alanna Collier-Wilson,
Executive Assistant

Visitors: Approximately 4 visitors were present at the start of the meeting.

3. Consent Calendar.

Ms McGrath motioned to approve the consent calendar. A second was made by Dr. Swanson. None opposed, the motion was approved.

4. Board Chair Comments.

Mr. Skutt reported on the Board Retreat held at Nakoma. Topics discussed at the retreat included CEO and Director evaluations, discussion on improvements and overall governance. Mr. Skutt noted that the Board is very supportive and appreciative of the organization and staff.

Mr. Skutt reported that the Board feels Mr. Hayes is doing an excellent job and would like to see him become more involved in Legislative Advocacy and Leadership Training.

Dr. Swanson reported on the recent Rural Health Care Symposium in Rancho San Bernardo attended by three Board Members and Mr. Hayes. Dr. Swanson noted that all who attended found the discussion about Board interaction helpful and would like to incorporate some questions in future Board meetings.

5. Board Comments.

None

6. Public Comment.

Marsha Sheppard was present to report on an upcoming fundraiser for the hospital.

The fundraiser will be held at the Tarlton Barn on August 13, 2016. More information will follow.

7. Auxiliary Report

Ms. Ballestri reported that the Nifty Thrifty grossed \$14,941.73 in March and had 855.75 volunteer hours and 14 lobby hours.

8. Chief of Staff Report

Dr. Bugna was not present.

9. Committee Reports

• Finance Committee

Dr. Swanson reported on a \$253,367.00 loss for the month of March. Revenue is down in the SNF and clinics. Dr Swanson reported that the current clinic volumes are most likely the new normal and Ms. Nelson can elaborate further in her report.

• Q/A Committee

Ms. McGrath reported that the committee went over all the indicators. There was a discussion about changing some department indicators in the future.

10. Valic Authorization Resolution

Ms. Nelson briefly discussed the resolution and its purpose. A roll call vote was taken. The Valic resolution passed with unanimous ayes from all members.

11. Resolution 251, Sale of 97 Commercial Street

Mr. Hayes discussed Resolution 251 and its purpose to sell the property at 97 Commercial Street in Portola, CA. A roll call vote was taken. Resolution 251 passed with unanimous ayes from all members.

12. Chief Nursing Officer Report:

- Ms. Rohan gave a report on the previous quarter's quality measures and indicators.
- Ms. Rohan reported on current staffing needs and noted that the current staff is stepping up and helping cover shifts.
- Ms. Rohan also reported on the acute census which is up for the month of April.

13. Clinic Director Report

- Ms. Grandi reported on the recent PRIME application that was submitted. If accepted the organization should expect to receive approximately \$7 million over a five year period. The application is in review process and a final decision is expected in early June. If approved this money would go towards behavioral health services.
- Ms. Grandi briefly reported on the MHSA funding from the county. At this time it looks like each entity will receive approximately \$190,000.00 dollars for mental health.
- Ms. Grandi reported that the organization is still recruiting for a FNP.
- Ms. Grandi also reported that a current provider will move to the Pine Street Clinic which is expected to open by the end of June.

14. Recommendation for Approval of Policies:

None

15. CFO Report:

- Ms. Nelson reported that March had a loss of \$253,367.00 dollars. The skilled nursing facilities are at 89% of budget. Census is down at both sites.
- Ms. Nelson also reported that the clinics are at 86% of budget and that is not expected to change. Current clinic volumes look to be the new normal after the Centriq conversion.

- Ms. Nelson that for the fiscal year the actual budget is 60% and projected budget was 59%. Ms. Nelson noted that staff has done a good job of keeping expenses down.
- Ms. Nelson reported that a recent Medicare settlement in the amount of \$288,000.00 was booked in April.

16. CEO Report:

- Mr. Hayes reported that the lot line adjustment will be completed in May.
- Mr. Hayes reported that major projects to be completed this year include painting of buildings, ADA parking lot work, paving and striping, PMC flooring, painting inside PMC and the Loyaltown nurses station.
- Mr. Hayes also reported that the property in Loyaltown is still up for sale.
- Mr. Hayes noted that there will be a Planning Committee meeting after today's Board meeting to discuss the Boiler Project and the future hospital.

17. Closed Session.

Mr. Skutt announced the Board would move into closed session at 10:24 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

18. Open Session Report of Actions Taken in Closed Session.

The Board returned at approximately 12:37 pm and announced:

I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance
No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

a. Ms. McGrath motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Dr. Swanson. None opposed, the motion was approved.

a. Recommendation for One Year Provisional Privileges


- **Theresa Donaldson, CRNA** **Allied Health**
- **Paul Freitas, MD** **Emergency Medicine**
- **Marc Nielsen, MD** **Emergency Medicine**

b. Ms. Kreth motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. McBride. None opposed, the motion was approved.

b. Recommendation for Two Year Courtesy Privileges

- **Alma Blanco-Reyes, DDS** **Dentistry**
- **Mary Morrison, FNP** **Allied Health**
- **Lovsho Phen, MD** **Internal Medicine**
- **Ben Hunt, MD** **Surgery**
- **Eric Bugna, MD** **Orthopedics**

III. Adjournment. Mr. Skutt subsequently adjourned the meeting at 12:40 a.m.


Approval _____

5.26.16
Date _____